

**MYRON B. THOMPSON ACADEMY  
BOARD MEETING MINUTES**

<p><b>Date: March 8, 2012</b>          Location: MBTA, 629 Pohukaina Street, Suite 3, Honolulu, HI 96822          Time: 5:27 PM- 6:48PM          Recorded by: Elizabeth Gianfrancisco</p>	
<p>Attendance: D. Oshiro, C. Sumiye, M. Braun, E. Gianfrancisco, M. Thompson, D. Lord, J. Doi, K. Klinger, I. Braun, J. Watanabe, M. Chow</p>	
<p>Excused: R. Galindo, W. Simmons</p>	
<p><b>I. CALL TO ORDER</b></p>	<p>Mr. Thompson called the meeting to order at 5:27 PM</p>
<p><b>II. APPROVAL OF MINUTES</b></p>	<p>Mr. Lord moved to approve minutes from February 9, 2012 meeting. Mrs. Oshiro seconded the motion. No discussion. Passed unanimously.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>Mrs. Braun volunteered to continue to run the Facebook page updates for parents and family members.</p>
<p><b>IV. OLD BUSINESS</b>              A. Facility search update</p>	<p>A. Mrs. Braun presented the layout of a facility for next school year. The facility search committee put in a bid this week. (Approval to do that granted at previous MBTA Board meeting.) Mr. Sumiye noted a second possible facility has accepted our bid, just in case it is needed. Mrs. Braun motioned to allow the facility search committee to have powers of acceptance to move forward with the facility search on the building presented by Mrs. Braun. Mr. Lord seconded the motion. Discussion: Mr. Thompson noted that we will be removing all other options from consideration by moving forward with this proposal. The motion passed unanimously. (For future consideration of facility build-out: Contractors will produce bids and these will be presented to the Board to review.)</p>
<p><b>V. NEW BUSINESS</b>              A. Introduction of Nominees for the LSB                  <b>Action Item</b>              B. Presentation by Teddi Anderson,</p>	<p>A. Nominees not present. (No action needed.)          B. Mr. Thompson and Mrs. Braun discussed Limtiaco Co. and our school Facebook pages, respectively. Electronic approval confirmed the PR committee's actions. Electronic approval was unanimous.</p>

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<p>President of Limtiaco Co. <b>Action Item</b></p> <p>C. Update and Revision of By-Laws <b>Action Item</b></p> <p>D. Ethics Training for all LSB members (D.Lord, M.Braun, W.Simmons)</p> <p>E. Current MBTA Financial Report</p>	<p>This electronic approval will be attached to the executive session minutes. (No action needed.)</p> <p>C. Looked at previous by-laws as written. We will revise the language to accurately reflect that every position on the Board is on a volunteer basis. Dr. Chow made a motion to thank Wattie Simmons for her help as our treasurer, coming into the facility on a regular basis, and acting as an additional signer of school checks. From this point forward, there will not be a monthly stipend for coming to the facility and acting as an additional signer. Mrs. Braun seconded the motion. Discussion: verified that portion of the by-laws to be revised. Mrs. Oshiro discussed reconciliation of finances on a monthly basis for Board review. Mrs. Braun volunteered to help with this monthly review as part of a finance committee. Additional reconciliation of checks/budgeting will continue to occur through the school's financial staff. Looked the first bullet point in by-laws. Currently reads, "Authorized check signer for all bank accounts." Suggested to change to, "Authorized check signer for all bank accounts, or other designated Board member on the finance committee." Mr. Lord will be taken out of the finance committee. Mrs. Braun seconded the motion. No further discussion. The motion carried unanimously. Mrs. Oshiro motioned to work with Mrs. Braun and Ms. Watanabe on the language that should be in the finance committee section of the by-laws. There will no longer be a "treasurer" designation in the by-laws, and these responsibilities will be moved over to a finance committee. These changes will be sent out to the Board for review and will be emailed for electronic approval by the Board. Ms. Watanabe seconded the motion. Discussion: Mrs. Oshiro called for a vote for a new finance committee that will replace the previous treasurer function on the Board. Mr. Sumiye seconded the motion. Discussion: Dr. Chow verified the swapping out language in the Policy Governance/by-laws as well to reflect these changes. Mr.</p>
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	<p>Thompson verified that Ms. Simmons, Ms. Watanabe, and Mrs. Braun will be these new committee members and that Mr. Lord will be taken off the committee. Mrs. Oshiro moved to pass the motion. Mr. Sumiye passed the motion. No further discussion. The motion passed unanimously.</p> <p>D. To be shelved until June meeting. (No action needed.)</p> <p>E. Mrs. Oshiro reviewed Mr. Deutscher’s finance update for last month.</p>
<p><b>VI. OTHER BUSINESS</b> <b>A. Principal’s Report</b></p>	<p>A. Incredible student achievements this month—posted on school website. CSRП did not pass DIP amendments at last meeting since further clarifications are needed from MBTA. Mrs. Oshiro will be sending the necessary elaboration regarding the DIP questions. The Board chairs will sign this document and it will be sent out to the CSRП. Mr. Thompson praised the Board and the committee members for all their hard work over the past few months.</p>
<p><b>VII. EXECUTIVE SESSION</b></p>	
<p><b>VIII. ADJOURNMENT</b></p>	<p>Mrs. Oshiro moved to adjourn the meeting at 6:48 PM. Mrs. Braun seconded. The motion passed unanimously.</p>